

Lavazza Professional – Coronavirus (COVID-19) Risk Assessment

Lavazza Professional takes the safety and wellbeing of its staff, customers and partners very seriously. In line with our Lavazza values, we have completed comprehensive risk assessments for the business operations and services. Lavazza Professional is following the UK Government advice and guidance whilst respecting regional Government variations, the Public Health scientific advisors and the World Health Organisation.

The following areas of the business have been assessed:

- National Office
- Manufacturing - Machine and Drinks Factories
- Research and Development for products and machines
- Field service
- Sales and Marketing

As a result of the risk assessments, the business has implemented (where reasonably practicable) a range of controls which include:

- Encouraging working from home wherever possible
- The use of conference calls instead of face to face meetings
- Limiting travel to what is operationally essential
- Stringent hygiene measures at all of our sites
- Increased the availability of sanitising wipes and hand gels
- We have taken all reasonable steps to maintain a 2m social distance in the workplace
- Where social distancing is not always possible, we have put in place measures to reduce the transmission risk, including limiting the number of personnel within certain areas, one-way pedestrian traffic systems where practicable, sneeze screens and barriers
- We have increased the level of signage in the workplace to ensure that social distancing and hygiene standards are observed
- We have provided information, instruction and training to ensure employees are fully aware of the precautions needed to control transmission
- We also monitor the implementation of the controls across the business

The risk assessments are reviewed on a regular basis and updated where necessary following changes in guidance or feedback from our staff, customers or partners.